

# OLLERTON WITH MARTHALL PARISH COUNCIL

## MINUTES OF PARISH COUNCIL MEETING HELD ON 24th JANUARY 2005 at Ollerton, Marthall & Little Warford Village Hall, 7.30pm

**Present: Councillors Barnes, Davison, Hodkinson, Holmes, Roberts, Street & Weston.**

County Cllr Wilkinson attended the meeting. John Wilson, Parish Clerk, took the minutes of the meeting.

In the absence of the Chairman, Cllr Mason, the chair was taken by the Vice-Chairman, Cllr Holmes.

### **05/001 Apologies for absence**

Apologies were received from Cllrs Littler and Mason.

### **05/002 Absences**

Cllr Littler was unwell. Cllr Mason had a hospital appointment.

### **05/003 Disclosures of interest**

None.

### **05/004 To consider and approve minutes of the meeting held on 22nd November 2004**

The following corrections to the minutes of the meeting held on 22.11.04 were approved:

Minute items 4 & 20 - "Marthall & Little Warford Parish Hall" should read "Ollerton, Marthall & Little Warford Village Hall"

Minute item 7.1.2 - "Regional Space Strategies" should read "Regional Spatial Strategies"

**Resolved** that the minutes be signed by the Chairman as a true and accurate record of the meeting held on 22.11.04 subject to the approved corrections detailed above.

### **05/006 Matters arising from minutes of meeting held on 22nd November 2004**

Minute item 8 - Reference to possibility of the churchyard containing dangerous gravestones. It was reported that the Parochial Church Council had sought advice on this matter from the Chester Diocese. The Chester Diocese has undertaken to supply the PCC with guidance, and advised that no action should be taken by the PCC until this has been received.

Minute item 12 - Traffic calming. The Clerk reported that he had yet to receive the accident black spot information being compiled by one of the Members. The Clerk will write to Joint Highways when he receives this information.

### **05/007 Sub-committee reports - Planning**

A draft version of the Planning Applications Monitor had been circulated with the agenda. An updated version was tabled at the meeting.

Members of the Planning Sub-Committee had represented the Council at a 2-day appeal hearing on planning application 03/1953P for retention of a paintball business in Windmill Wood. The Councils' original objections were presented, including that the site is designated as being one of special scientific interest, and that local residents had complained about noise and traffic disturbances. It was noted at the hearing that the track running through Windmill Wood is not a public right of way, access being granted on a 'grace & favour' basis only. The result of the appeal hearing is expected in about three months.

The Council received expressions of appreciation for its participation at the hearing from local residents.

Recommendations of the Planning Sub-Committee were:

04/2786P	Agricultural building change of use, Sandhole Farm	Qualified approval
04/2997P	Replacement building, Four Seasons Nurseries	Refusal
04/3008P	Extensions to Pinfold Cottage	Approval
04/3195P	Construction of farm track adjacent to Egerton Arms	Query basis for agricultural determination

**Resolved** that the recommendations of the Planning Sub-committee be adopted.

**05/008 Sub-committee reports - Parish Plan**

The desirability of a Parish Plan was discussed at some length.

**Resolved** that the Council supports the development and implementation of a Parish Plan and will explore ways of engaging residents and community organisations with a Parish Plan initiative.

**05/009 Sub-committee reports - Village Web Site**

**Resolved** that the Clerk will issue to the webmaster copies of approved minutes of Council meetings and any other information of general interest that is not required to be brought before the Council.

**05/010 Sub-committee reports - Community Pride**

The Clerk has sent a written request for a 2005 entry form which has yet to be received.

**05/011 Appointment to vacancy on Planning Sub-committee**

A vacancy on the Planning Sub-committee has arisen following the resignation of Cllr Sayle and the appointment of Cllr Mason as Chairman.

**Resolved** that Cllr Weston be appointed to the Planning Sub-Committee with immediate effect.

**05/012 Bus shelter**

Cheshire County Council has advised that it will bring the kerb arrangements at the bus stop up to current standards during general resurfacing works to the A537 from the Dun Cow for 500 metres towards Ollerton.

**Resolved** that both replacement and repair options for the bus shelter structure be investigated further for report at the next meeting.

**05/013 Traffic calming**

Accident history at Ollerton cross-roads is being compiled by one of the Members. Information has been received that the County Council is looking at the possibility of red box markings and a speed limit.

**Resolved** that consideration of this matter be deferred to the next meeting.

**05/014 M6 Expressway**

No formal information has been received since the last meeting.

**Resolved** that the Council keeps M6 Expressway developments under review.

**05/015 Risk Assessment**

The Clerk has obtained the latest edition of the Operating Practice Manual from the Cheshire Association of Local Councils which contains advice on the preparation of risk assessments.

**Resolved** that the Clerk prepares a draft risk assessment for presentation at the next meeting.

**05/016 Quality Parish Council status**

An informal meeting of the Council had been held on 17th January 2005 to discuss the steps required to qualify for Quality Parish Council status. It was determined at that meeting that:

- The Clerk needed to gain the AQA qualification (the Clerk confirmed that he has booked on the complete series of training sessions with the Cheshire Association of Local Councils, and that he intended to register for AQA assessment when the new accrediting body is established in April 2005 with a view to gaining the AQA qualification within twelve months)
- Council Members are signed up to the National Code of Conduct
- The publication of an annual report is to be reinstated, this to be issued after the Annual Meeting each May
- Information about the Council and its work will be issued on a regular basis to the *Parish Post* and Village Website
- Contact details for Councillors will be posted on the parish notice boards and offered for inclusion on the website
- Development of a Parish Plan would strengthen the Council's application for Quality Status

**Resolved** that the Council continues to develop its operating practices and services to the community with a view to meeting Quality Parish Council criteria and gaining accreditation.

**05/017 Ollerton, Marthall & Little Warford Village Hall**

**Resolved** that this item be deferred pending a response to its letter requesting further information from the Ollerton, Marthall & Little Warford Village Hall Management Committee.

**05/018 Contribution to Parish Post**

**Resolved** that the Council makes a donation of £75 towards production costs of the Parish Post.

**05/019 Parking in Beech Close**

The Council has received a letter from a resident asking for help in dealing with a complaint, but has no powers to intervene.

**Resolved** that the Council would refer the matter to the Community Policeman.

**05/020 Authorisation of payments**

Cllr A T Street	Expenses only for attendance at planning hearing	£ 50.00
J D Wilson, Clerk	Wages & expenses November 2004	£185.83
J D Wilson, Clerk	Wages & expenses December 2004	£227.06
Cllr G H Hodgkinson	Expenses only for attendance at planning hearing	£ 31.79

**Resolved** that the above be authorised for payment.

**05/021 Correspondence**

- Anti Money Laundering Policy & Procedures received from Macclesfield Borough Council.
- Statement of Licensing Policy received from Macclesfield Borough Council.
- Invitation to attend Annual Town & Parish Council Meeting on Thursday 3rd February.
- Notification of dates of Mayor's 'At Homes' (to be passed to the Chairman).
- Notification of Cllr Holmes nomination to Macclesfield Borough Council Standards Committee.
- Statement of Community Involvement from Macclesfield Borough Council.

**05/022 Other comments, questions and reports**

The Elections Office of Macclesfield Borough Council has received a request for an election to fill the casual vacancy on the Council. Copies of the election timetable were circulated to Members.

**Resolved** that the Clerk will advise the Chairman of the cost of Macclesfield Borough Council issuing polling cards and be instructed by the Chairman as to whether these are to be ordered.

The Council notes that the Office of the Deputy Prime Minister has withdrawn its intention to conduct a referendum on establishing a regional assembly.

**05/023 Date of next meeting**

The next meeting will take place at 7.30pm on Monday 21st March 2005 at Ollerton, Marthall & Little Warford Village Hall.

Meeting closed 9.30pm.

**Certified as a true and accurate record of the meeting, subject to any approved corrections recorded**

**in the minutes of the next meeting .....**

**Chairman**

**Date .....**